



Block Captain Roxbury / Orchard Gardens

Part-time, \$15.69 per hour, paid weekly via stipend (non-employee)

Program Description:

The VIP initiative is an ongoing program of Madison Park Development Corp. (MPDC). In partnership with the Boston Public Health Commission and its Division of Violence Prevention, The Violence Intervention and Prevention Initiative (*aka Village In Progress initiative*) seeks to address neighborhood violence by mobilizing coalitions of neighborhood residents, community based organizations, city based agencies, and political representatives. Through the coordination of neighborhood residents, city agencies, and political representatives, VIP coalitions work to shift the expectation of violence and address social, environmental, and structural issues that contribute to elevated levels of violent incidents.

Each VIP Neighborhood Coalition relies on Resident Block Captains, who will report to the Community Support Manager. The Block Captains will be assigned an area in their Roxbury neighborhood for which they need to build relationships with residents living on those streets and ensure residents are fully aware of community resources and VIP Coalition activities.

Duties and Responsibilities:

- Must work a minimum of 10 hours a week on VIP initiative
- Get to know every resident (residents include adults, youth, infants, preschool through high school age children) that resides in their designated area.
- Bring at least 2 new residents to each monthly coalition meeting.
- Maintain monthly contact with every household in their designated area.
- Actively recruit resident volunteers for various outreach projects and activity planning.
- Plan, implement and host at least 1 event/gathering per year.
- Assist MPDC Program Coordinator to actively recruit and engage residents to participate and lead coalition meetings and activities.
- Attend monthly VIP Coalition meetings and activities.
- Actively participate in developing or updating the violence prevention plan (VPP) which includes resident input.
- Assist MPDC Program Coordinator and encourage participation and share information on VIP and related events
- Have knowledge of the various agencies that provide resources in the community on a variety of services such as youth employment, resources for pregnant women, social services, etc.
- Participate in all designated trainings set up by BPHC
- Participate in neighborhood outreach activities as assigned
- Identify youth and families disconnected from these services.



Qualifications:

- Must be a resident or familiar with the Orchard Gardens, Roxbury neighborhood.
- Must be comfortable speaking to groups and to residents of different ages and backgrounds.
- Must demonstrate strong communication skills, including use of the phone and email
- Basic computer skills a plus.
- Must be able to work collaboratively with the MPDC Program Coordinator, Resident Coordinator at Orchard Gardens, and with fellow Block Captains

Interested residents of Roxbury / Orchard Gardens can please send an email of interest to wsmart@madison-park.org or call Wilbur Smart at 617-849-6239 and leave a message.