

Licensed Clinical Manager

Part Time 20-24 hours per week

Madison Park Development Corporation (MPDC) is an active and established community development corporation (CDC) that serves the Roxbury neighborhood of Boston with our housing and community development activities. We are an organization of about 35 employees. Our mission is to develop and preserve quality, mixed-income housing in Roxbury, and to promote the renaissance of Nubian Square as a thriving neighborhood business district, recognized as a center of commerce and culture that anchors the economic revitalization of Roxbury.

Position Overview:

MPDC is committed to providing residents and individuals of all ages participating in MPDC's community-building, engagement and advancement programs with access to comprehensive services and supports, as well as ensuring organizational staff are positioned to successfully serve constituents. This individual will provide in-house mental/behavioral health and case management services and will coordinate with MPDC Community Action department staff on implementation of youth workforce initiatives. This role is designed to build the capacity and expertise of our Community Action department team and serve as a content expert in the design and development of a new expanded program serving out-of-school youth.

The Clinical Manager will provide a clinical presence and expertise, coordination of services, consultation, coaching and training for staff. The Clinical Manager will work closely with staff to build their capacity to support students with trauma-informed practices. The Clinical Manager will strive to understand the organizational culture so that he or she can work in partnership with leadership and program support teams to build trauma-informed practices that best support social emotional learning of the organization.

Responsibilities:

- **Staff Leadership & Development**
 - Serve as clinician/mental health presence to the team and offer staff support around self-care and vicarious trauma
 - Support development of Community Action department staff and additional MPDC staff as necessary through identification of needs and implementation of internal trainings as well as coordination with external training providers
 - Provide ongoing coaching and support for staff to ensure trauma-informed practices that support social-emotional learning

- **Program Development & Operations**
 - Serve as a functional expert and thought partner to the leadership and program support team regarding current best practices and initiatives related to providing trauma-informed care
 - Apply clinical lens to strategy and decision making
 - Create systems of care for participants in need of mental health services
 - Evaluate potential partnerships and programming with outside parties

- Clinical Intake, Assessment and Case Management
 - Perform clinical duties including intake, assessment and treatment planning
 - Provide referrals to clients in need of therapeutic support during crisis and emergencies and collaborate with program staff to identify resources and referrals
 - Participate in all case management meetings
 - Provide crisis support and response including supporting staff and clients with intervention and connection to any necessary services in partnership with clinical partner Whittier Street Health Center.
 - Coordinate care with community-based organizations, provide referrals as needed

- General and Administrative Responsibilities –
 - Maintain detailed and updated case records and generate internal and external monthly reporting using Salesforce CRM
 - Follow all standards for protection of individual health records and case management, ensure compliance with HIPAA and applicable state laws.
 - Attend relevant internal staff meetings and other required program/organization meetings and events.
 - Participate in relevant trainings and seek out training opportunities that support professional development outlined in annual work plan

Requirements

- Master's degree required in Social Work, Psychology, Counseling Psychology or other LCSW or LMHC or other LPHA licensure eligible program
- Valid Massachusetts LICSW preferred; will also consider LCSW or LMHC
- Five or more years of clinical experience working with people with psychiatric disability and/or co-occurring disorders preferred. **Applicants should also have deep understanding of trauma-informed practices and be familiar with the Stages of Change model**
- Preference given to bilingual/bicultural applicants and applicants with direct experience serving low-income individuals of color, including youth and young adults
- Required a CORI check, reference check, educational and professional licensure check

This part-time position is not eligible for most employee benefits. The hourly rate for this position will depend on license type and years of experience. The pay range is from \$25 - \$35 per hour.

Application Process:

Please submit your resume to hr@madison-park.org. Fax #617-541-4900. Visit our website at www.madison-park.org for more information about MPDC.